

Your Time to Shine

Westfield Scholarship Program

Dependents of Westfield and Agency Employees



WESTFIELD™



Eligibility

- Must be a dependent of an agency employee or a Westfield* employee.
*Includes all employees of Ohio Farmers Insurance Company and its subsidiaries.
- Must be entering the first year of college after May 2019 OR returning after a break of at least one year.
- Must have a minimum ACT composite score of 27 or a minimum SAT combined critical reading + math score of 1210.
- Must have a minimum cumulative 3.5 grade point average on a 4.0 scale (weighted or unweighted).
- Applicants may choose to study any academic major in college.

Purpose

To recognize and reward excellence in academics, personal achievement, leadership and community involvement through college scholarships in pursuit of a bachelor's degree.

Overview

Agents at a Westfield Agents Association (WAA) meeting expressed the desire to begin a scholarship program to benefit dependents of agency employees and dependents of Westfield employees who are pursuing a bachelor's degree. The WAA, with the support of Westfield, now annually award six scholarships. Each scholarship is distributed over a four-year period (\$1,500 annually, not to exceed \$6,000 per person), beginning with the first fall semester/quarter (August/September).

To retain the scholarship through four years, recipients must maintain a 3.0 GPA, perform one community service activity per semester/quarter and annually verify that their parent/guardian is an employee of Westfield or a Westfield-appointed agency.

Program Timeline

November 15, 2018

Applicants may begin submitting application materials

January 15, 2019

Completed applications postmarked

March 22, 2019

Recipients will be contacted by phone. Non-recipients will be notified by mail

July 15, 2019

Scholarship recipients' paperwork is verified

August 12, 2019

Scholarship funds are mailed

All application materials must be postmarked on or before January 15, 2019

Application Instructions

A note to parents, save these guidelines and forms to your computer or a USB drive in order to provide them to your applicant as an electronic form versus hard copy.

All forms are formatted to be typed directly onto the application using Adobe Acrobat Standard. While handwritten applications will not be disqualified, a typed application provides a better representation of the applicant and ease of review. If it can't be typed, please provide a note of explanation.

The applicant must collect forms from external sources and **send one complete packet of application materials postmarked on or before January 15, 2019.**

There are two parts to a complete application:

- **Form I - Application Form**
(1 form to be completed by applicant and employee)
- **Form II - Transcript Form**
(1 form to be completed by high school guidance counselor)

Remember, it is your responsibility to see that all materials are completed and submitted on time. **Any missing components after January 15, 2019 will result in disqualification.**

The following items are required as part of the application:

- 1. List of Activities, Awards and Honors** - List all community, school and work activities along with awards and/or honors achieved.
- 2. One Essay** - Provide a 500-600 word essay on the following topic:
Describe your greatest influence (person or event) and how it will shape your future. Your essay will help the committee determine why you are the best qualified candidate for this scholarship.
- 3. High School Transcript** - GPA, Class Rank - Send a copy of your high school transcript.
- 4. ACT or SAT Test Scores** - Send a copy of your ACT and/or SAT test scores.

Form I - Application

- Complete entire application (type or print with black ink for legible reproduction).
- If an item is not applicable, mark "N/A" in the response space.
- Review your application carefully, sign, date, and have parent/legal guardian sign and date.
- Make a photocopy for your records.
- Complete application must be postmarked by **January 15, 2019.**

Form II - Transcripts

- Complete Section A, sign and date. Your parent or legal guardian must also sign.
- Deliver the form and an envelope to your high school and request they complete Section B, place in a sealed envelope with current transcript and return to you.

Mail one complete package with both forms

Judging Process – Application Materials

The panel of judges will be made up of three representatives:

- One WAA member.
- One human resources representative from Westfield.
- One community investment representative from Westfield.

In the event of a tie, the WAA member will cast the deciding vote.

1. Each judge will review only complete application materials submitted. If application materials are not complete, they will not be considered. It is the applicant's responsibility to see that all materials are submitted on time. Upon review of the materials, each judge will individually assign a score for each category.
2. After the judges have provided a score for each of the four categories, an overall score will be assigned.

Disbursement and Control of Funds

Scholarship installments are distributed at the start of the fall semester/quarter (August/September). For scholarship recipients to receive subsequent installment payments, the student must maintain a 3.0 grade point average, verify parent/guardian employment with Westfield or a Westfield-appointed agency, and perform one community service activity per semester/quarter. The scholarship recipients must submit a copy of their academic grades, community service and parental employment verification at the close of the academic year (May/June).

Changes in Recipient's Eligibility

If a scholarship recipient is unable to attend college before beginning the first scholarship year, the scholarship will be awarded to the next eligible candidate.

If a scholarship recipient does not maintain eligibility requirements during an academic year, the recipient will forfeit the funds for the following academic year. If during the following academic year the recipient meets the eligibility requirements again, the recipient will receive the scholarship installment for the next year.

NOTE: If a student fails to maintain eligibility as a result of circumstances over which the student has no control (i.e. military service, extended illness) special consideration may be given by Westfield and the Westfield Agents Association. This is solely at the discretion of Westfield and the Westfield Agents Association. Notify Deb Anderson at Westfield as soon as possible.

The continuation of a scholarship is contingent upon the parent/guardian's continued employment status.

General Information

Westfield and the Westfield Agents Association reserve the right to amend, revise or terminate the Westfield and Westfield Agents Association Scholarship Program without prior notice.

No scholarships under this policy will be denied because of race, gender, national origin, religion, disability or handicap of the applicant.

Questions?

Contact Deb Anderson
at 330.887.8325 or
deborahanderson@westfieldgrp.com.



Westfield And Westfield Agents Association Scholarship Program Form I - Application



APPLICANT DATA

Dependent of Westfield Agency Employee Dependent of Westfield Employee

Last Name First Middle Initial

Address Apt. #

City State Zip Code

Email Address Phone Number
All communication will be directed to this email address

Date of Birth High School Name

Graduation Date or GED Date

If returning to college after a break in attendance, college attended

PARENT or LEGAL GUARDIAN INFORMATION

Last Name First Middle Initial

Address Apt. #

City State Zip Code

Work Location/ Agency Name & Location

Westfield Assigned Agency # Email Address
All communications about the application will be directed to the student's email address.
Parent or legal guardian email address will be carbon copied (cc) when student is contacted

Work Title Work Phone

Relationship to Applicant

Westfield And Westfield Agents Association
 Scholarship Program Form I - Application (continued)



COLLEGE DATA Name of college or university you plan to attend. (If unknown, please list in order of preference the schools to which applications for admission have been sent.)

School	<input type="text"/>	City	<input type="text"/>	State	<input type="text"/>
School	<input type="text"/>	City	<input type="text"/>	State	<input type="text"/>
School	<input type="text"/>	City	<input type="text"/>	State	<input type="text"/>

WORK EXPERIENCE Describe your paid work experience. Indicate dates of employment in each job and number of hours worked per week.

Company/Position	Dates (From- Mo./Yr. To- Mo./Yr.)	Hours Per Week
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>

ACTIVITIES, AWARDS AND HONORS School - (student government, music, sports, etc.)
 Community - activities without pay (civic, volunteer, etc.)
 Awards/Honors - list any received. Attach additional sheets if necessary.

Type of Activity	Name of Activity, Honor or Award	Years Involved - List All That Apply (FR, SO, JR, SR)
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>



UNUSUAL CIRCUMSTANCES

Please report any unusual family or personal circumstances, if applicable, that have affected your academic achievement in school, work experience or your participation in school and community activities.

CERTIFICATION

In submitting the application, I certify that the information provided is complete and accurate to the best of my knowledge. Falsification of information may result in termination of any scholarship granted. This application becomes property of Westfield and the Westfield Agents Association.

Applicant's Signature _____

Date _____

Parent/Legal Guardian Signature _____

Date _____

ESSAY

Please write a 500-600 word essay as outlined in the Scholarship Program Brochure. Describe your greatest influence (person or event) and how it will shape your future.

ESSAY (continued)

Applicant Name

Parent Work Location/Agency Name & Location

Parent/Legal Guardian Name

SUBMISSION Return to Westfield with required essay, postmarked by **January 15, 2019:**
Westfield, Attn: Deb Anderson, PO Box 5001, Westfield Center, OH 44251-5001

Please refer to the Scholarship Brochure instructions for requirements and submission instructions.

Westfield And Westfield Agents Association Scholarship Program Form II - Transcript Form



SECTION A Student Name

STUDENT/PARENTAL CONSENT RELEASE INFORMATION

According to the Federal Rights and Privacy Act of 1984, no information about student's academic performance may be disclosed without the written consent of the student, if he or she is 18 years of age or older, or the consent of his or her parent, if the student is under the age of 18. Therefore, to complete a Westfield and Westfield Agents Association Scholarship :Program application, this consent form must be signed prior to the school/principal/guidance counselor completing Section B of Form II of this application.

"I, hereby, consent to allow my son's/daughter's high school or college to release all pertinent scholastic and educational information regarding my son/daughter requested below and contained herein to properly complete the Westfield and Westfield Agents Association Scholarship Program application."

(include regardless of student's age)

Parent/Legal Guardian Printed Name _____

Parent/Legal Guardian Agency Name _____

Parent/Legal Guardian Signature _____ Date _____

Student Signature (if 18 or older) _____ Date _____

SECTION B GUIDANCE COUNSELOR - Please complete the following information:

Applicants must request high school or college transcript of grades and have the following section completed by the appropriate school official. **Do not include a photo.**

Applicant ranks in a class of Cumulative grade point average

Check here if this GPA is weighted Check here if base scale is other than a 4.0, please include grade comparison explanation or adjust GPA to a 4.0 scale.

SAT Critical Reading (CR) Math (M) Writing (W)

Combined CR+M Date Taken

or ACT ACT Composite Date Taken

SCHOOL GUIDANCE COUNSELOR

Your Name Title

Signature _____ Date _____

School Name Phone

School Address

City State Zip Code

SUBMISSION Please return Form II-Transcript Form, along with required transcript, to applicant in a sealed envelope. Completed application packets need to be returned to Westfield, postmarked by **January 15, 2019.**