

# Your Time to Shine

## Westfield Scholarship Program

Dependents of Westfield and Agency Employees



### Eligibility

- Must be a dependent of an agency employee or a Westfield\* employee.  
\*Includes all employees of Ohio Farmers Insurance Company and its subsidiaries.
- Must be entering the first year of college after May 2023 OR returning after a break of at least one year.
- Must have a minimum ACT composite score of 27 or a minimum SAT combined critical reading + math score of 1210.
- Must have a minimum cumulative 3.5 grade point average on a 4.0 scale (weighted or unweighted).
- Applicants may choose to study any academic major in college.

### Purpose

To recognize and reward excellence in academics, personal achievement, leadership and community involvement through college scholarships in pursuit of a bachelor's degree.

### Overview

Agents at a Westfield Agents Association (WAA) meeting expressed the desire to begin a scholarship program to benefit dependents of agency employees and dependents of Westfield employees who are pursuing a bachelor's degree. The WAA, with the support of Westfield, now annually award six scholarships. Each scholarship is distributed over a four-year period (\$1,500 annually, not to exceed \$6,000 per person), beginning with the first fall semester/quarter (August/September).

To retain the scholarship through four years, recipients must maintain a 3.0 GPA, perform one community service activity per semester/quarter and annually verify that their parent/guardian is an employee of Westfield or a Westfield-appointed agency.

### Program Timeline

- **November 18, 2022**  
Applicants may begin submitting application materials
- **January 13, 2023**  
Completed applications submitted
- **March 24, 2023**  
Recipients will be contacted by phone. Non-recipients will be notified by mail
- **July 14, 2023**  
Scholarship recipients' paperwork is verified
- **August 11, 2023**  
Scholarship funds are mailed

**All application materials must be submitted on or before January 13, 2023.**

# Instructions

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## There are two parts to the application:

- Student
- Guidance Counselor

The student must complete their portion before the guidance counselor can complete their portion.

- 1 **Click [here](#) to complete an eligibility quiz based on the requirements described on the first page.**
- 2 **If you meet the eligibility requirements, you will need to select “Create your password” as a first-time user.**
  - You will be asked for an organization. **Use your first and last name as your organization.**
  - You will need to use a valid email address and then verify the email before you can log in.
- 3 **Log in to begin your application, which will consist of:**
  1. Your contact information.
  2. Your parent’s contact information (the parent affiliated with Westfield or an agency partner).
  3. Your guidance counselor’s contact information.
  4. One essay. Provide a 500-600 word essay on the following topic: Describe your greatest influence (person or event) and how it will shape your future. Your essay will help the committee determine why you are the best qualified candidate for this scholarship.

5. List of activities, awards and honors.
4. Submit your part of the application.
5. Your guidance counselor will be notified by email with instructions to complete their part, which will consist of verifying your GPA, class rank and standardized test scores.
6. After your guidance counselor has completed their portion, you will receive an email notification. You will also see their submission when you log in (you will not see anything in progress).

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## Judging Process – Application Materials

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The panel of judges will be made up of three representatives:

- One WAA member.
- One human resources representative from Westfield.
- One community investment representative from Westfield.

In the event of a tie, the WAA member will cast the deciding vote.

1. Each judge will review only complete application materials submitted. If application materials are not complete, they will not be considered. It is the applicant's responsibility to see that all materials are submitted on time. Upon review of the materials, each judge will individually assign a score for each category.
2. After the judges have provided a score for each category, an overall score will be assigned.

## Disbursement and Control of Funds

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Scholarship installments are distributed at the start of the fall semester/quarter (August/September). For scholarship recipients to receive subsequent installment payments, the student must maintain a 3.0 grade point average, verify parent/guardian employment with Westfield or a Westfield-appointed agency and perform one community service activity per semester/quarter. The scholarship recipients must submit a copy of their academic grades, community service and parental employment verification at the close of the academic year (May/June).

## Changes in Recipient's Eligibility

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If a scholarship recipient is unable to attend college before beginning the first scholarship year, the scholarship will be awarded to the next eligible candidate.

If a scholarship recipient does not maintain eligibility requirements during an academic year, the recipient will forfeit the funds for the following academic year. If during the following academic year the recipient meets the eligibility requirements again, the recipient will receive the scholarship installment for the next year.

**NOTE:** If a student fails to maintain eligibility as a result of circumstances over which the student has no control (i.e., military service, extended illness), special consideration may be given by Westfield and the Westfield Agents Association. This is solely at the discretion of Westfield and the Westfield Agents Association. Notify Deb Anderson at Westfield as soon as possible.

The continuation of a scholarship is contingent upon the parent/guardian's continued employment status.

## General Information

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Westfield and the Westfield Agents Association reserve the right to amend, revise or terminate the Westfield and Westfield Agents Association Scholarship Program without prior notice.

No scholarships under this policy will be denied because of race, gender, national origin, religion, disability or handicap of the applicant.

## Questions?

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**Contact Deb Anderson**  
at 330.887.8325 or  
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